

Microsoft Excel: Excel on Steroids

Course Overview:

Excel on Steroids is a more than just an advanced Excel course, it focuses on Excel features that are key for business reporting .

What's covered in the course:

- Workshop: Data Analysis
Sorting, Subtotalling and Filtering data
Data Validation
What If Data Analysis
Forecast Sheet
Macros
- Workshop: Formulas and Functions
Data consolidation
Conditional formatting
Managing and preparing data
Lookup, Text and Logical functions
Statistical and Mathematical functions

What's covered in the course:

- Workshop: PivotTables and PivotCharts
PivotTable Basics
Formatting a PivotTable
Calculated Items and Fields
Sort and filter a PivotTable
Consolidated PivotTable



This course duration is approximately 12 hours (2 days)



The following course options are available:

- Facilitated Classroom
- Virtual Classroom
- eLearning



The assessment is online and has 45 questions.



A stable internet connection is required to access the virtual classroom and exam.

